



Board Member Job Description

Ascend Nonprofit Solutions (Ascend NPS) strives to strengthen Charlotte's nonprofit community through access to facilities and services that leads to greater impact and efficiency. To fulfill its mission, Ascend NPS offers welcoming office and meeting space to nonprofits and builds their capacity through full-service finance, HR and IT services. Ascend NPS is governed by a volunteer Board of Directors who are responsible for the organizations strategic direction, fiscal health and oversight of its executive leader.

This is an exciting time as we are developing a strategy for growth in the region! We also launched a new fundraising program as a part of this strategy. **To support these efforts, we are seeking new members to join the board!**

Board of Directors must be willing to commit to the following:

Expectations of the Board as a whole

- Determine Ascend NPS' mission and purpose
- Ensure effective organizational planning
- Ensure adequate financial resources
- Manage resources effectively
- Engage with stakeholders
- Assess board performance
- Select the executive
- Support the President and CEO, and review his or her performance
- Ensure strong fiduciary oversight and financial management
- Make a financial contribution that is personally meaningful and reflects your role as a Board Member
- Fully participate in all fundraising efforts, including identifying and cultivating donors, and soliciting or supporting the solicitation of financial contributions for Ascend NPS
- Leverage unique talents, expertise and connections to advance Ascend NPS' mission
- Serve as an ambassador for Ascend NPS, informing members of the community about the value and impact of Ascend NPS' work
- Assist the Board in carrying out its fiduciary responsibilities, such as reviewing the organization's budget and financial statements

Individual expectations of Board Members

- Be familiar with Ascend NPS' mission, vision, services, policies, strategic and financial goals
- Attend and fully engage in all Board and committee meetings and functions
- Serve on at least one committee
- Follow all bylaws, policies, and board resolutions
- Sign an annual conflict-of-interest disclosure and disclose actual or potential conflicts
- Maintain confidentiality about all internal matters related to Ascend NPS

To learn more or express interested in joining the Ascend NPS Board of Directors, contact Shelley White, President and CEO, at swhite@ascendnps.org.